

# Instructions

Print the following three pages. Fill out the form on page 1, and sign pages 2 and 3 at the bottom where indicated. **Bring all three signed pages with you to register.**

## Important Notes:

- Registration must be done in person, whether by yourself or a friend. Forms left in the greenhouse or anywhere else will not be accepted.
- If you line up without a completed form, you will have to step out of line to complete it so that others are not kept waiting.
- At least once a year, members should review the full ACG guidelines. Go to the Resources page of our website at [abbotsfordcommunitygarden.com](http://abbotsfordcommunitygarden.com) to read the Abbotsford Community Garden Agreement Supplement Guide.pdf.

## Abbotsford Community Garden Agreement – 2020

In CONSIDERATION of the City of Abbotsford granting me the right to use a garden plot in the Abbotsford Community Garden, located at 1786 Angus Campbell Rd (south-east corner of Angus Campbell and Delair Roads), I agree to pay the fees described below and observe all the terms, conditions and guidelines governing my use of the garden plot and my participation in the Community Garden program as outlined in Schedule A.

### Annual Membership Fees and Deposits

1. Annual membership fee for each garden plot is:
  - \$20 for a 10' x 20' garden plot or \$10 for a 10' x 10' foot garden plot; and,
  - 6 hours of work in-kind.
2. Clean up deposit of \$20 for each garden plot.
3. Key deposit of \$20 for each garden plot.
4. Please note there will be a \$10 charge to replace lost keys.

**I have read this page and Schedule A; and, I understand and I agree to observe all of the above terms, conditions, and guidelines (including the Abbotsford Community Garden Supplement Agreement) governing my participation in the Abbotsford Community Garden.**

Name: _____	
Home Phone: _____	Cell Phone: _____
Address: _____	
City: _____	Postal Code: _____
E-mail: _____	
Signature: _____	Date: _____

**Please make cheque payable to the Abbotsford Community Garden Society.**

### Administration Use Only

Payment Method: Cheque _____ Cash _____	Rental Paid \$ _____
Key Issued _____ ( Y or N )	Clean-Up Deposit \$ _____
	Key Deposit \$ _____
	has kept the garden agreement _____ ( Y or N )
	if N, has received multiple warnings _____ ( Y or N )
	has completed the prior year's in-kind hours _____ ( Y or N )

**Plot #**  
\_\_\_\_\_

## 2020 Schedule A – Abbotsford Community Garden Agreement

Welcome to the Abbotsford Community Garden and best wishes for a successful gardening season. *In order to facilitate an enjoyable and safe gardening experience for everyone, the following Abbotsford Community Garden guidelines were drafted for each member to read and then signify by signing this agreement.* These guidelines will form the basis for your participation as an Abbotsford Community Garden member from October 1, 2019 to September 30, 2020. Each member must agree to abide by these guidelines and those provided in the Abbotsford Community Garden Supplement Guide, as a condition of participation. It is the responsibility of each participant to know and understand the guidelines.

Management of the day-to-day operations of the garden is conducted by the Abbotsford Community Garden Society (ACGS), which is a volunteer-based, non-profit organization. All organization, co-ordination, and work completed at the Abbotsford Community Garden are volunteer-based.

- **Communication:** Abbotsford Community Garden’s news and notices are distributed by email. Please regularly check the email account that you used to register, and read the notices carefully. Mailings are kept to a minimum; if one is sent, it is important. Should you have a concern or question, email [administrator@abbotsfordcommunitygarden.com](mailto:administrator@abbotsfordcommunitygarden.com) so the ACG Board has a record of the correspondence and can respond appropriately.
- **Maintenance of plots:** A garden plot must be maintained, planted during the growing season, and kept within its boundaries. Each gardener is responsible for the proper maintenance of his or her garden. Weed control is required for the duration of the season. Failure to adequately maintain a plot will result in forfeiture.
- **Unattended plots:** If any plot appears unattended for a period of two weeks and notice of an acceptable reason has not been received by [administrator@abbotsfordcommunitygarden.com](mailto:administrator@abbotsfordcommunitygarden.com), the gardener will be emailed a first warning, and if the issue is not resolved, they will be emailed a second warning. If the gardener does not resolve the issue or fails to respond, they will receive a cancellation notice and the plot will be assigned to another gardener.
- **Organic gardening methods only:** Organic methods (acceptable under the *Canadian Organic Standards*) are required. Any chemical control products, including herbicides or chemical fertilizers cannot be used unless approved by an ACGS official. When in doubt, seek advice. Remove weeds while small. Do not let weeds go to seed.
- **Restricted plants:** Plants must not shade neighboring plots, and must remain within plot boundaries. Trees, invasive plants, marijuana, and tobacco are prohibited.
- **Produce:** Garden produce grown at the Abbotsford Community Garden may not be sold. Gardeners are encouraged to donate their excess produce to the Abbotsford Food Bank or other organizations that can use fresh produce.
- **Compost:** Do not throw weeds on the pathways. Put all of your plant waste into the concrete compost bunker, as far to the back of it as possible. Do not bring any food waste or green waste from outside of the garden to the composter. Deposit only plant matter in the compost bunker, not plastic, metal or wood.
- **Plot boundary:** The corner stakes of your garden plot are the property of Abbotsford Community Garden and may not be removed. Any items outside plot boundaries are considered to be communal property. Plants outside plot boundaries may be mowed or weed-whacked by the lawn maintenance team. Garden paths must be kept clear of all obstacles such as carts, wheelbarrows, tools, building material, bricks and stones, lawn chairs, and hoses.
- **Fences and other structures:** Fences must not be over 42 inches (105 cm) in height. Trellises, poles, and plant growth must not exceed 6 feet (1.83 meters) in height. No structure within the plot boundary may cover more than 25 percent of the plot area. Treated wood is not allowed. No dumping is permitted anywhere on the property. You must take away your building materials and debris and dispose of it appropriately elsewhere.
- **Watering:** After use, hang the hose on the stand, taking care that there are no kinks. Turn off both the hose tap and the main tap of the stand. Only hand-held nozzles are permitted; any other type of sprinkler or soaker must not be used. If there is a water leak or a problem with a hose, contact [administrator@abbotsfordcommunitygarden.com](mailto:administrator@abbotsfordcommunitygarden.com).

---

I have read, understand, and agree to abide by the information on this page.

Page 2

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

- **Tools:** The Abbotsford Community Garden makes available a limited supply of tools and wheelbarrows. Tools should be cleaned and returned to the storage area when done. Under no circumstances are the communal garden tools to leave the vicinity of the Abbotsford Community Garden.
- **Parking:** Parking is permitted in the parking lot only.
- **Children and pets:** Children are welcome as long as they are under close supervision. Do not let children stray into neighbouring plots. Pets are not allowed in the garden area under any circumstances, even if on a leash.
- **Trespassing:** No gardener is permitted in the plot of another gardener without his or her permission. Do not water another gardener's plot unless you have been asked to do so.
- **Resolving disputes:** One of the main goals in community gardening is to work together or next to each other in harmony. Please be courteous in all interactions and try hard to resolve any disagreements amicably.
- **In-kind work:** In keeping with the intentions and meaning of a community garden, and in an effort to defray costs and maximize available grants, each plot holder is required to complete 6 hours of in-kind work. Each gardener will choose, or be assigned to, a work team at registration and must complete their hours within that assignment. Any plot holder who does not complete and document their contribution of 6 work in-kind hours throughout the season will not be eligible to rent a plot for the following year.
- **Clean-up:** Annual crops should be harvested and the plants cleaned up and composted by September 30, 2020. Winter gardening is permitted if the plot holder has rented the plot for the following year.
- **Refundable clean-up deposit:** Gardeners are required to pay a \$20 clean-up deposit for each leased garden plot. Clean-up deposits are held in trust by Abbotsford Community Garden. Return of deposits will only occur if the gardener chooses to quit gardening with Abbotsford Community Garden and their plot has been left in a condition satisfactory to the Board of Directors. Clean-up deposits that are unclaimed after six months of gardening inactivity will become the property of ACGS. Failure to adequately clean up your garden plot by the designated date will result in the loss of your clean-up deposit.

## INDEMNITY

I agree to indemnify and hold harmless the City of Abbotsford including its elected and appointed officials, employees, and agents; and, the Abbotsford Community Garden Society and its directors from and against any and all actions, causes of action, damages, costs, losses, expenses, and/or demands of any kind, description, or nature of which the City of Abbotsford may sustain, incur, or be put to by reason of, or arising out of, or attributable to this agreement or my participation in the Community Garden program; including, but not limited to, any claim of personal injury, property loss, or damage by me or by any invitee or other persons for whom I am at law responsible.

## TERMINATION

I understand and agree that:

- a) I may terminate this agreement and my participation in the Abbotsford Community Garden program at any time by sending a written notice to the ACGS.
- b) The ACGS may immediately cancel this agreement and all my rights to use a garden plot or participate in the Abbotsford Community Garden program if, in the opinion of the ACGS, I fail to comply with any of the terms and conditions of this agreement; including any of the Guidelines set forth in Schedule A and the Abbotsford Community Garden Supplement Guide, or fail to remedy any such non-compliance when and as required by the ACGS.

---

I have read, understand, and agree to abide by the information on this page.

Page 3

Signature: \_\_\_\_\_

Date: \_\_\_\_\_